

2021

Environmental Policy



ENVIRONMENTAL POLICY

MISSION STATEMENT

We recognise that we have a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We will encourage our customers, suppliers and other stakeholders to do the same.

CULTURE

- We will involve our staff in the implementation of this policy, for greater commitment and improved performance
- We will update this policy at least once annually in consultation with staff where necessary
- We will provide staff with relevant environmental training
- We will work with suppliers, contractors and sub-contractors to improve their environmental performance
- We will use local freelancers where available to reduce CO2 emissions

POLICY AIMS

We endeavour to:

- Comply with and exceed all relevant regulatory requirements
- Continually improve and monitor environmental performance
- Continually improve and reduce environmental impact
- Incorporate environmental factors into business decisions
- Increase employee awareness and training

TRANSPORT

- We aim to move all delivery vehicles to electric by 2026
- We aim to use trains rather than flights for travel to expos or meetings
- In the past we have encouraged our staff to car-pool to work however due to the current covid-19 pandemic we have asked staff not to do this
- We encourage our staff to use public transport or cycle to work where possible

ENVIRONMENTAL POLICY

PAPER

- We aim to minimise the use of paper in the office
- All rental agreements and collection/delivery notes have now moved to a paperless system with digital signatures and emails to clients
- We aim to re-use packaging and boxes when posting items
- We will seek to purchase recycled and recyclable paper products

POWER AND BATTERIES

- We will encourage our clients to use LED lighting technology where possible to reduce the power consumption of traditional tungsten lighting
- We have moved all single-use AA and AAA batteries to rechargeable alternatives
- We regular check and maintain our lithium based batteries to maximise their performance and reduce disposal
- We will evaluate the energy use and environmental impact of equipment before purchasing
- We will favour more environmentally friendly equipment where possible

ENERGY AND WATER IN THE OFFICE

- We will seek to reduce the amount of energy used as much as possible
- Lights and electrical equipment will be switched off when not in use
- Heating will be adjusted with energy consumption in mind
- Staff have been given reusable water bottles, removing all single-use plastic bottles from the office
- All light fittings have been replaced with LED technology

MAINTINANCE AND CLEANING

- Cleaning materials used will be environmentally friendly where possible
- Materials used in any office refurbishments will be as environmentally friendly as possible
- We will only used licensed and appropriate organisations to dispose of waste and recycle where possible